

ANCHORAGE YOUTH SYMPHONY

ATTENDANCE POLICY

2007 - 2008

General Principles

The Anchorage Youth Symphony is dedicated to professional-level performance. Attendance is required at regularly scheduled concerts and at all rehearsals, for the entire rehearsal. Members who foresee ongoing schedule conflicts are urged to consider whether they can meet AYS attendance requirements. Poor attendance will be reviewed by the music director and the AYS Board Attendance Committee.

The Board recognizes that emergencies, illness and unforeseen schedule conflicts may prevent members from attending a rehearsal or concert. Each member begins the season with a limited number of excused absences.

Rehearsal Attendance Policy

Excused absence

Three excused absences from rehearsals are permitted over the course of the season. Members who must miss a rehearsal need not advise AYS in advance when using an excused absence. But please note that notification is professional courtesy: Call the AYS general manager or send an e-mail message to report an excused absence.

Save excused absences for emergencies, serious illness or unforeseen schedule conflicts. Three absences amount to roughly 10 percent of all AYS rehearsals.

Additional excused absence

Members who have three excused absences and must miss a subsequent rehearsal may request an additional excused absence. To obtain an additional excused absence, members must:

1. Notify the AYS general manager by telephone or e-mail before noon on rehearsal day, and
2. Provide a valid reason.

Unexcused absence

Members with 2 unexcused absences will be asked to withdraw. Members who have missed three rehearsals and are absent again but fail to request an additional excused absence are deemed unexcused.

Withdrawal from AYS

Members will be asked to withdraw and forfeit dues when they have missed a total of seven rehearsals, including excused and unexcused absences. Seven absences amount to nearly 25 percent of all AYS rehearsals.

Concert Attendance Policy

Members are required to attend each dress rehearsal and regularly scheduled concert, announced at the season's start. Members are expected to make a good-faith effort to attend concerts, tours and special events added after the season start.

Excused absence

Members who must be absent from a regularly scheduled concert because of emergency, illness or unforeseen schedule conflict may be granted an excused absence. Members must:

1. Notify the general manager by e-mail or telephone before noon on dress rehearsal day, and
2. Provide a valid reason.

Withdrawal from AYS

Members will be asked to withdraw and forfeit dues after missing one regularly scheduled concert without being excused in advance.

Extended absence

Members in good standing who must miss rehearsals and concerts for an extended time because of travel, family matters or other business may request a leave of absence. Please send a written explanation to the AYS Board President for review by the Attendance Committee, which may grant a leave.

Re-Audition Policy

Members asked to withdraw under this attendance policy may request to formally re-audition to rejoin the symphony. In addition to satisfactory musicianship, members who re-audition must demonstrate a commitment to full attendance at rehearsals and regularly scheduled concerts.

Appeals

Members asked to withdraw under this attendance policy may appeal to the AYS Board Attendance Committee. Appeals must be in writing and addressed to the AYS Board President.

I have read and understand the AYS attendance policy.

Member's signature _____ Date _____

Parent's signature _____ Date _____